

Ella's House Holiday Market

Vendor Application

Thank you for your interest in participating as a vendor at the Ella's House Holiday Market. This event supports the mission of Ella's House and provides an opportunity for vendors to share their products and services with the community. **Please return this completed form to Heather at heather@ellashouse.org**

Event Information

Event Name: Ella's House Holiday Market

Date: Sunday November 15th

Time: 1-5pm

Location: Private Home in Belle Meade

Event Contact: Heather Flokstra

Phone/Email: heather@ellashouse.org

Vendor Information

Business/Vendor Name: _____

Vendor Contact Name: _____

Phone Number: _____

Email Address: _____

Business Website/Social Media (if applicable):

Vendor Description

Please describe your products or services:

Vendor Space & Setup Needs

What type of space do you need?

- ☐ Table Space
- ☐ Booth Space
- ☐ Outdoor Space
- ☐ Other: _____

Do you need electricity?

☐ Yes ☐ No

Additional setup needs:

Sales & Proceeds Agreement

Ella's House Holiday Market will follow a **60/40 proceeds split**:

- **60% of vendor sales proceeds will go to the vendor.**
- **40% of vendor sales proceeds will benefit Ella's House.**

Vendors are responsible for tracking their own sales during the event. Final proceeds will be reconciled after the event, and vendor payouts will be issued to Ella's House according to the agreed 60/40 split. Vendors agree to provide payments within **3 business days after the event concludes**.

Payment Information

Vendor payout will be provided to Ella's House by:

- ☐ Paypal
- ☐ Check
- ☐ Venmo

Venmo Handle (if applicable): _____

Vendor Name: _____

Products and Sales Information

Please list the products/items you plan to sell:

Accepted payment methods:

- ☐ Cash
- ☐ Credit/Debit Card
- ☐ Online Payment
- ☐ Other: _____

Vendor Agreement

By submitting this application, I understand that participation in the Ella's House Holiday Market is subject to approval. Vendors are responsible for providing their own products, displays, supplies, and any equipment needed unless otherwise arranged. Vendors agree to not hold liable Ella's House, the host, or any volunteers or staff for any damage or loss to their products or hard to themselves.

Vendor Name: _____

Signature: _____

Date: _____
